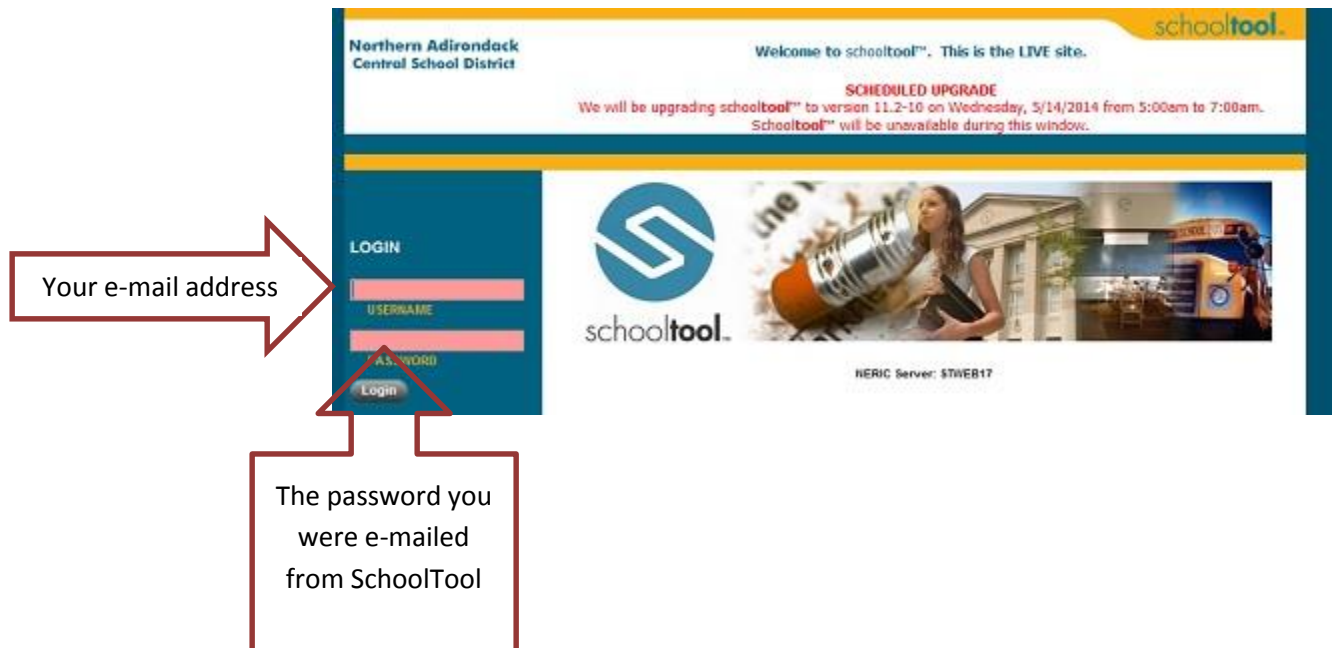


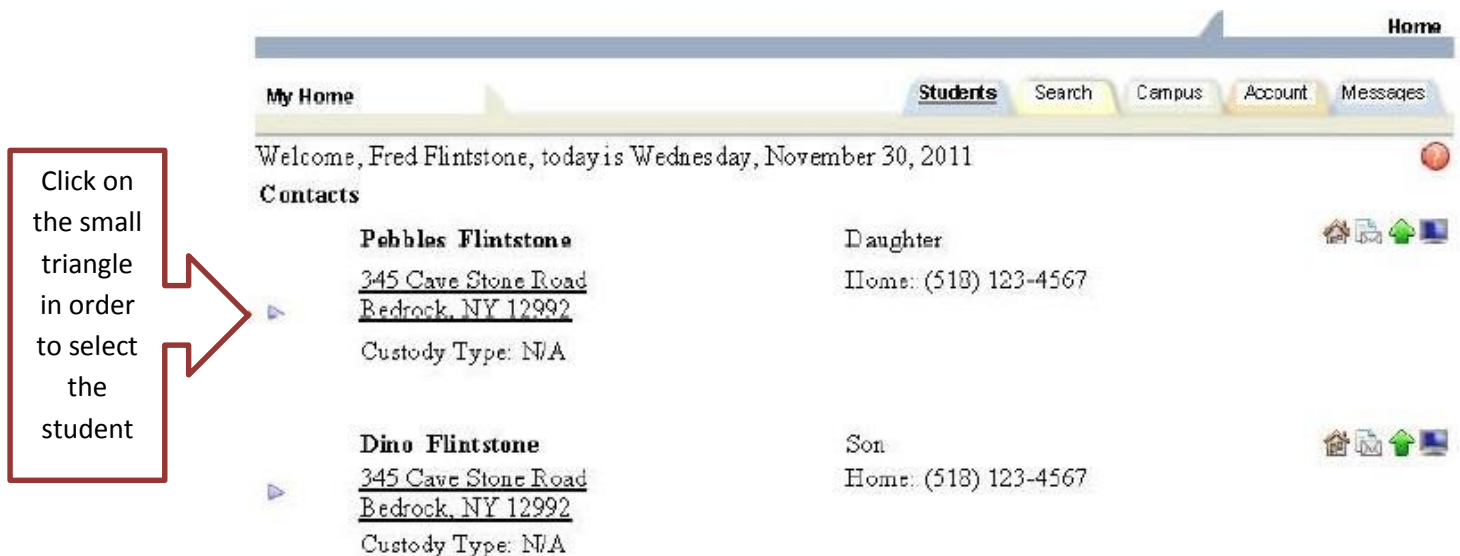
Northern Adirondack CSD – Parent Portal Guide & Tutorial

After you have received your log in credentials from SchoolTool you will need to browse to https://schooltool6.neric.org/schooltool_NADI/ and log-in. A direct link can be found at www.nacs1.org. Go to the Parents tab, select SchoolTool Parent Portal and click Portal Log In.











The screenshot shows the SchoolTool login interface. At the top, it says "Northern Adirondack Central School District" and "Welcome to schooltool™. This is the LIVE site." There is a "SCHEDULED UPGRADE" notice: "We will be upgrading schooltool™ to version 11.2-10 on Wednesday, 5/14/2014 from 5:00am to 7:00am. Schooltool™ will be unavailable during this window." Below this is a "LOGIN" section with fields for "USERNAME" and "PASSWORD", and a "Login" button. A red arrow points from the text "Your e-mail address" to the USERNAME field. Another red arrow points from the text "The password you were e-mailed from SchoolTool" to the PASSWORD field. To the right of the login form is a banner image with the SchoolTool logo and a woman holding a large megaphone. Below the banner, it says "NERIC Server: \$TWEB17".

After successfully logging-in you will go directly to the “My Home” screen. Here you will see all of your children that are enrolled in the Northern Adirondack CSD. Here you will select the student whose records you wish to view.




The screenshot shows the "My Home" screen. At the top right is a "Home" button. Below it are tabs for "Students", "Search", "Campus", "Account", and "Messages". The main content area says "Welcome, Fred Flintstone, today is Wednesday, November 30, 2011". Under the heading "Contacts", there are two entries:

Pebbles Flintstone <u>345 Cave Stone Road</u> <u>Bedrock, NY 12992</u> Custody Type: N/A	Daughter Home: (518) 123-4567	   
Dino Flintstone <u>345 Cave Stone Road</u> <u>Bedrock, NY 12992</u> Custody Type: N/A	Son Home: (518) 123-4567	   

A red arrow points from the text "Click on the small triangle in order to select the student" to the small right-pointing triangles next to the student names.

After selecting one of your children you will be brought to the “Contacts” page. From here you will be able to navigate to other pages including Attendance, Discipline, Grades, and Assignments.

 **Flintstone, Pebbles**







First: Pebbles
Middle:
Last: Flintstone
Gender: Female
DOB: 1/2/1995 (16 yr 10 mo)
1st Language: English

Address: 345 Cave Stone Road
 Bedrock, NY 12992
Phone #: (518) 123-4567
Grade: 11
Homeroom: 209
 HR Teacher: Moore, Sean
 Counselor: Bard, Michelle
Type: 0011-Regular School Year Enrollment
Building: NERIC Demo High School/High School

English 11 in Room 311 Teacher: Hall
Created by Schooltool Administrator on 11/02/2011 at 10:20 AM
 Modified by Schooltool Administrator on 11/20/2011 at 10:20 AM

Student | [Contacts](#) | [Schedule](#) | [Attendance](#) | [Discipline](#) | [Grades](#) | [Assessments](#) | [Assignments](#) | [Letters](#) | [User Defined](#) | [Notes](#)

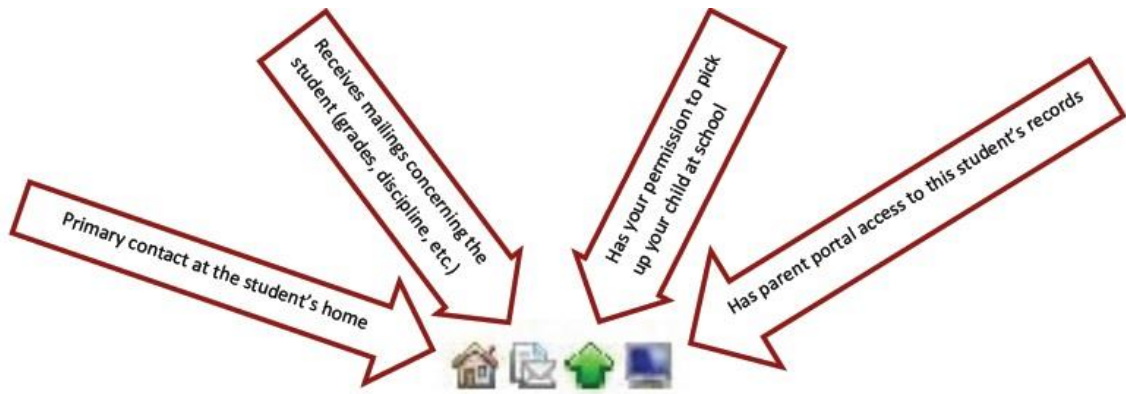
Contacts

Fred Flintstone <input checked="" type="checkbox"/> 345 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Father Home: (518) 123-4567	
Wilma Flintstone <input checked="" type="checkbox"/> 345 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Mother Home: (518) 123-4567	
Barney Rubble 343 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Emergency Contact - Adult Home: (518) 321-7654	
Betty Rubble 343 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Emergency Contact - Adult Home: (518) 321-7654	

Siblings

Dino Flintstone	2/2/2001 (10 yr 9 mo)	NERIC Demo Elementary/4
-----------------	-----------------------	-------------------------

Notice that on the right side of the screen are icons denoting each contact's rights. These icons are defined below.



If any of the information on the contacts page is inaccurate or in need of updating please contact the **Guidance Office** at **518-594-3962**.

If you were to select Dino Flintstone on the "My Home" screen and then select the "Grades" tab you would see this.

Flintstone, Dino

First: Dino
Middle:
Last: Flintstone
Gender: Male
DOB: 2/2/2001 (10 yr 9 mo)
1st Language: English

Address: 345 Cave Stone Road
 Bedrock, NY 12992
Phone #: (518) 123-4567

Grade: 4
Homeroom: 091
 Counselor: Bard, Michael
Type: 0011-
Building: NERI

School Year 2011-2012 View Marking Period Grades for Quarter 1

Course	Teacher	MP	Days	Period	Section	Grade	Comments
11/12 Physical Education	✉ Mr. Converse	F,S	1	8	9	99	
12R English	✉ Ms. Murphy	F,S	1,2	4	2	92	• Doing Well.
Introduction to Economics	✉ Ms. Rabideau	F	1,2	7	3	97	
Marketing	✉ Mr. LaPier	F,S	2	8	2	100	• Is a pleasure to have in class. • Congratulations on a job well done!
Science of Food/Cooking	✉ Ms. Champagne	F	1,2	3	1	96	
Senior Chorus	✉ Ms. Ryan	F,S	1,2	1	1	P	
Statistics A	✉ Ms. Thebert	F	1,2	9	1	97	

We at Northern Adirondack CSD hope this brief introduction will be of assistance to you in participating in the education of your child/children through our new Parent Portal.