

DATE: January 25, 2010

KIND OF MEETING: Regular Meeting

PLACE: Elementary Cafeteria

MEMBERS PRESENT: Michael Carter
Daniel Cayea
Richard Harriman Sr.
Edward Scott
Ronald Tomo
Mindy Warick

ABSENT: Joey Varin

OTHERS PRESENT: Laura Marlow, Superintendent
Brian Tousignant, Business Manager
Martha Cayea, Clerk
Lisa Silver
Michael Loughman
Pamela Ross
Cindy Hoff
Amy Gardner
Leonard Welch
Marci King
Trudy McNeil
Sharon Relation
Kristin Relation
Kevin Perkins
Jim Lawton
Frank Perkins
Lori LaBarge
Dale LaBarge
William LaBarge
Sarah Paquette
Barbara LaBombard
Michael Boyea
Dan LaMountain
Melissa Rabideau
Hilary Boyea
Beth Trombley

Mr. Scott, Vice President, called the meeting to order at 6:30 PM and led the Pledge of Allegiance.

A motion was made by Mr. Cayea, seconded by Mr. Tomo, and passed unanimously to enter into Executive Session, at 6:31 PM to discuss the employment history of particular individuals and contract negotiations.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to come out of Executive Session, at 7:40 PM and to resume the formal meeting in the Elementary Cafeteria.

All Board Members present voted yes – motion carried.

Mr. Scott, Vice President, led the Pledge of Allegiance.

The Clerk called the Roll. Six Board of Education members were present and one member was absent for this evening's meeting.

A motion was made by Mr. Carter, seconded by Mr. Cayea, and passed unanimously to approve the minutes of the regular monthly meeting held on December 21, 2009 as presented. All Board Members present voted yes - motion carried.

Mrs. Marlow presented recognition certificates to William LaBarge, a 9th grade student who has earned Eagle Scout and to the FAST (Families and Schools Together) Leaders.

Carl Seyfarth of Seyfarth & Seyfarth CPA's, P.C., the district's auditors, gave a brief presentation on our annual audit for the fiscal year ending June 2009.

Mrs. Marlow presented the revised proposed EXCEL Capital Improvement Project which will include a Proposition I in the amount of \$27,991,000 with no tax impact and Proposition II in the amount of \$1,911,000 with very little tax impact.

Mrs. Marlow's Superintendent's Report covered the Race to the Top Grant, a SRO, School Resource Officer update, and update on the school Work-study Program and the "Be The Change For Kids" Campaign.

A motion was made by Mr. Harriman, seconded by Mr. Cayea, and passed unanimously to approve Warrant No. 022, dated December 9, 2009, in the amount of \$350,614.64; Warrant No. 023 dated December 18, 2009 in the amount of \$2,226.80; Warrant No. 024 dated December 21, 2009 in the amount of \$61,630.32; Warrant No. 025 dated January 5, 2010 in the amount of \$3,707.04.

All Board Members present voted yes – motion carried.

Mr. Brian Tousignant, Business Manager, provided the monthly NAC District Treasurer's Report through December, 2009. A motion was made by Mr. Carter, seconded by Mr. Cayea and passed unanimously to accept the Treasurer's Report, as presented.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to table the Student Association Report until next month's meeting.

All Board Members present voted yes – motion carried.

The Board reviewed the monthly Food Service Report provided by Lisa Carter. Lisa's report indicated that although December was not one of the strongest months, the breakfast participation is up in the elementary and lunch is up in both schools. A motion was made by Mr. Harriman, seconded by Mr. Cayea and passed unanimously to accept the Food Service Report as presented.

All Board Members present voted yes – motion carried.

Board of Education Minutes

January 25, 2010

Page 3

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to accept the recommendations of the Committee on Preschool Special Education from their meeting held on January 13, 2010 and to accept the recommendations of the Committee on Special Education from their meetings held on December 16, 2009, January 4, 6, 8, 12, 14, 2010 and also to accept the IEP Amendment Agreement and Consent Form for Student #'s 2532, and 1469.

All Board Members present voted yes – motion carried.

The Board reviewed the monthly Custodial/Maintenance Report. Mr. Lawton's report covered maintenance work completed in the high school and elementary buildings which included completion of the Annual SED Fire Inspection and monthly water analysis. A motion was made by Mr. Cayea, seconded by Mrs. Warick, and passed unanimously to accept the Custodial/Maintenance Report as presented.

All Board Members present voted yes – motion carried.

There were no Champlain Valley Educational Services Directors' reports this month.

The Board opened the meeting for public comment. There were no public comments.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to adopt the policies from policy packet #12 which included the following policies: Student Activities Fund Management, Student Records, Student Privacy and Information Security Breach and Notification. These policies will be included in the up-to-date policy manual.

All Board Members present voted yes – motion carried.

A motion was made by Mrs. Warick, seconded by Mr. Carter and passed unanimously to rescind the Title of (Motor Equipment Operator) MEO for the following individuals: Jeff Jock, Ron Brunet, Derrick Glaude and Larry Trombley.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Harriman, seconded by Mr. Cayea and passed unanimously that a District-wide public information meeting to present the proposed EXCEL Capital Improvement Project be held on Monday, March 8, 2010 at 7:00 PM in the Middle/High School auditorium.

All Board Members present voted yes, motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman and passed unanimously that a Special Meeting of all qualified voters be held on March 22, 2010 to vote on the Capital Project from 12:00 Noon to 8:00 PM at the following four polling places: the Altona Town Hall, Churubusco town hall, Ellenburg (Middle/High School) and Lyon Mountain Fire Station.

All Board Members present voted yes, motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to approve the 2010-2011 budget development meeting schedules and timeline.

All Board Members present voted yes- motion carried.

The next Regular Board of Education meeting will be held on Monday, February 22, 2010. If an Executive Session is needed, it will begin at 6:30 PM in the Board Room and end at approximately 7:30 PM, at which time the Board will reconvene in public session.

The Board of Education reviewed policy packet #13 which included the following policies: Student Policies Goals and Rights of Students with Disabilities Under Section 504. These policies will be included in the up-to-date policy manual. These policies can be adopted at the regular February Board meeting. A fourteenth set of policies will be sent to Board Members for review prior to the next regular meeting.

A motion was made by Mr. Cayea, seconded by Mrs. Warick and passed unanimously that the following resolution be adopted:

RECITAL

WHEREAS, the Northern Adirondack Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking a capital improvement project consisting of additions, renovations and site work at the District's Middle/High School and Elementary School (the "Project"); and

WHEREAS, the District's Board of Education reviewed the impact of the Project upon the environment, as required by the Regulations, concluded that the Project is a Type I Action as defined in SEQRA and thereafter determined by resolution dated October 26, 2009 that the Project will not have significant adverse effect on the environment and issued a negative declaration for the purposes of SEQRA; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Northern Adirondack Central School District, Clinton County, State of New York, will be held at the District's Polling Places in the Altona Town Hall, Churubusco Town Hall, Ellenburg (Middle/High School) and Lyon Mountain Fire Station on the 22nd day of March, 2010 from 12:00 Noon to 8:00 P.M., prevailing

time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Press Republican*, a newspaper having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. The Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING
OF VOTERS OF THE
NORTHERN ADIRONDACK CENTRAL SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE NORTHERN ADIRONDACK CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on the 25th day of January, 2010, a special meeting of the qualified voters of said School District, County of Clinton, State of New York, will be held at the District's Polling Places in the Altona Town Hall, Churubusco Town Hall, Ellenburg (Middle/High School) and Lyon Mountain Fire Station, on March 22, 2010, between the hours of 12:00 Noon and 8:00 P.M. prevailing time, for the purpose of voting upon the following proposition:

PROPOSITION I

Shall the Board of Education undertake a project consisting of additions, renovations and site work at the District's Middle/High School and Elementary School (the "Project"), including construction of approximately 12,700 gross square feet of new classrooms, a new main entry addition of approximately 4,300 gross square feet and renovations and improvement to interior spaces at the Middle/High School, interior renovations and improvements and construction of approximately 700 gross square feet to house district offices at the Elementary School as well as upgrades to the building's rear entrance and parking areas, athletic field drainage remediation and engineering building system upgrades, building exterior improvements and code compliance

improvements at the Middle/High School and Elementary School, including related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$27,991,000 and obtain the necessary funds by using any available state aid (including EXCEL Aid), and the levy of a tax upon the taxable property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$27,991,000 of obligations of the School District and, if necessary, levy a tax to pay the interest thereon when due.

PROPOSITION II

If Proposition I passes, shall the Board of Education undertake an additional project consisting of additions and related site work at the District's Middle/High School consisting of a gymnasium addition of approximately 6,600 gross square feet including exterior accessed toilets and concession facilities, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$1,911,000 and obtain the necessary funds by using any available state aid (including EXCEL Aid), and the levy of a tax upon the taxable property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$1,911,000 of obligations of the School District and, if necessary, levy a tax to pay the interest thereon when due.

NOTICE IS GIVEN that voting upon the foregoing Propositions will be by voting machine or paper ballot and will take place on the 22nd day of March, 2010, at the District's Polling Places in the Altona Town Hall, Churubusco Town Hall, Ellenburg (Middle/High School) and Lyon Mountain Fire Station, between the hours of 12:00 Noon and 8:00 P.M. prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the School District clerk. Completed applications for absentee ballots must be received by the District Clerk no later than March 15, 2010 if the absentee ballot is to be mailed to the voter, or March 19, 2010 if the ballot is to be personally delivered to the voter. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through March 19, 2010.

NOTICE IS FURTHER GIVEN that the propositions set forth on the paper ballots or voting machine label shall appear as follows:

PROPOSITION I

Shall the Board of Education undertake a project consisting of additions, renovations and site work at the District's Middle/High School and Elementary School, including construction of new classrooms, a new main entry and renovations and improvement to interior spaces at the Middle/High School, interior renovations and improvements and construction of new district offices at the Elementary School and upgrades to the building's rear entrance and parking areas, athletic field drainage remediation and building system upgrades, exterior improvements and code compliance improvements at the Middle/High School and Elementary School, including related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$27,991,000 and obtain the necessary funds by using any available state aid (including EXCEL Aid), and the levy of a tax upon the taxable property of the School District to be collected in annual installments and in anticipation of such tax shall the School District be authorized to issue up to \$27,991,000 of obligations and, if necessary, levy a tax to pay the interest thereon when due.

PROPOSITION II

If Proposition I passes, shall the Board of Education undertake an additional project consisting of additions and related site work at the District's Middle/High School consisting of a gymnasium addition including exterior accessed toilets and concession facilities, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$1,911,000 and obtain the necessary funds by using any available state aid (including EXCEL Aid), and the levy of a tax upon the taxable property of the School District to be collected in annual installments and in anticipation of such tax shall the School District be authorized to issue up to \$1,911,000 of obligations and, if necessary, levy a tax to pay the interest thereon when due.

DATED: January 25, 2010

**BY ORDER OF THE BOARD OF EDUCATION
Martha J. Cayea, District Clerk**

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines or by paper ballots, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and after roll call there were 6 votes in favor of the resolution and 0 votes against the resolution as follows:

Mr. Varin	- Absent	Mr. Cayea	- Yes
Mr. Carter	- Yes	Mr. Harriman	- Yes
Mr. Scott	- Yes	Mr. Tomo	- Yes
	Mrs. Warick		- Yes

The resolution was thereafter declared adopted.

A motion was made by Mrs. Warick, seconded by Mr. Carter and passed to endorse and support participation of the Clinton-Essex-Warren-Washington BOCES in the Race to the Top, thereby authorizing the District's Superintendent and Board of Education President to acknowledge via their signature on the Memorandum of Understanding, participation and endorsement of Race to the Top.

Five Board Members voted yes - Mr. Cayea voted no – motion carried.

A motion was made by Mr. Cayea, seconded by Mrs. Warick and passed unanimously to approve Change Order #001 for the Elementary Building Art and Science Room Alterations Project at a cost of \$12,810.00. (Please see Attachment No. 1)

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to approve retaining Harris Beach PLLC as additional legal counsel on an as needed basis at a rate of \$160.00 per hour.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Tomo, seconded by Mr. Cayea and passed unanimously to accept the Annual Audit Report for the year ending June 30, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman and passed unanimously to approve a change from April 26, 2010 Board of Education Meeting to April 19, 2010, the 3rd Monday in April.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Carter, seconded by Mr. Harriman and passed unanimously to approve declaration as surplus bus #33 (1998) and bus #80 (1996) for the purpose of advertising for bids.

All Board Members present voted yes – motion carried.
Board of Education Minutes
January 25, 2010
Page 9

A motion was made by Mr. Cayea, seconded by Mrs. Warick and passed unanimously to approve the Side Letter of Understanding between Northern Adirondack Central School District and CSEA Unit 6454 regarding snow removal.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Carter, seconded by Mr. Cayea and passed unanimously to accept a donation from Cabot Creamery through the Cabot Healthy Schools Grant for \$200.00 to the Northern Adirondack Agriculture program.

All Board Members present voted yes- motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman and passed unanimously to approve a request for transportation to Titus Mountain for middle/high school ski trips on January 29, February 5, 12, 26, March 5, and make-up date of March 12 or 19 for night skiing 4:00 – 10:00 PM.

All Board Members present voted yes- motion carried.

A motion was made by Mr. Harriman, seconded by Mr. Cayea and passed unanimously to adopt the District Plan for School-Based Planning and Shared Decision Making.

All Board Members present voted yes- motion carried.

A motion was made by Mr. Cayea, seconded by Mrs. Warick, and passed unanimously to approve the following personnel appointments:

- A. Kevin Perkins, Secondary Social Studies Teacher, effective January 20 – 22, 2010, at a rate of \$70.00/day and effective January 25, 2010 at a salary of \$41,679 prorated
- B. Aimee Barse, Substitute Teacher, effective January 19, 2010, at a rate of pay of \$70.00/day
- C. Richard Becker, Substitute Teacher, effective January 26, 2010, at a rate of pay of \$70.00/day
- D. Cynthia Demarais, Substitute Cafeteria Worker, effective January 20, 2010, at a rate of pay of \$8.00/hr.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman and passed unanimously to accept the resignation of Jennifer Desotelle, part time teacher aide, effective December 1, 2009.

All Board Members present voted yes – motion carried.
Board of Education Minutes
January 25, 2010
Page 10

A motion was made by Mr. Cayea, seconded by Mr. Harriman and passed unanimously to approve the reappointment of the following personnel on an emergency conditional basis:

- A. Ronald Brunet, Part Time Groundskeeper
- B. Kylie Ashline, Teacher Aide

All Board Members present voted yes - motion carried.

The Board opened the meeting for public comment. A comment was made regarding a recently filled teaching position.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to enter into executive session at 8:45 PM to discuss a personnel matter and negotiations.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Tomo, and passed unanimously to come out of executive session at 9:50 PM and to resume the formal meeting.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Tomo, and passed unanimously to adjourn the meeting at 9:51 PM.

All Board Members present voted yes – motion carried.

Martha J. Cayea, Clerk
N.A.C.S. Board of Education