

DATE: July 7, 2009
KIND OF MEETING: Annual Organizational Meeting
PLACE: Elementary Cafeteria
MEMBERS PRESENT: Joey Varin
Michael Carter
Daniel Cayea
Richard Harriman Sr.
Edward Scott
Ronald Tomo
Mindy Warick

OTHERS PRESENT: Laura Marlow, Superintendent
Brian Tousignant, Business Manager
Martha Cayea, Clerk
Lisa Silver Rebecca Doorey
Pamela Ross Cindy Hoff
James Lawton Maureen McNeil
Bonnie Berry Kristina Castine
Jephrey Doorey Robert Witkiewicz
Julie Filion Michael Filion

The Clerk called the meeting to order at 6:30 PM and led the Pledge of Allegiance.

The Clerk called the Roll. All seven Board of Education members were present for this evening's meeting.

Mrs. Marlow recognized Chelsea Warick as the class of 2009 Co-Salutatorian.

The Board of Education welcomed new Board member, Mr. Richard Harriman Sr. to the Board of Education.

The Clerk read and administered the Oath of Office to our new Board member Mr. Richard Harriman Sr.

The Clerk opened the nominations for President of the Board of Education for the 2009-2010 school year. A motion was made by Mr. Cayea and seconded by Mrs. Warick to nominate Mr. Joey Varin. Mr. Varin was unanimously elected President of the NACS Board of Education for the 2009-10 school year.

All Board Members present voted yes - motion carried.

Board of Education Minutes

July 7, 2009

Page 2

Mr. Varin opened the nominations for Vice-President of the Board of Education for the 2009-2010 school year. A motion was made by Mrs. Warick, seconded by Mr. Carter to nominate Mr. Edward Scott for the position of Vice-President of the NACS Board of Education for the 2009-2010 school year. Mr. Scott was elected Vice-President of the NACS Board for the 2009-2010 school year.

Mr. Varin	- Yes	Mr. Harriman	- Yes
Mr. Carter	- Yes	Mr. Scott	- Yes
Mr. Cayea	- No	Mr. Tomo	- Yes
	Mrs. Warick - Yes		

The Clerk read and administered the Oaths of Office for the Board of Education members.

A motion was made by Mr. Cayea, seconded by Mr. Tomo and passed unanimously to appoint Mr. Brian Tousignant District Treasurer, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Tomo, seconded by Mrs. Warick and passed to appoint Mrs. Martha Cayea District Clerk, at a salary of \$3,119, for the 2009-2010 school year.

Five Board Members present voted yes, Mr. Carter - abstained, Mr. Cayea - abstained - motion carried.

A motion was made by Mr. Scott, seconded by Mr. Cayea and passed unanimously to appoint Mrs. Jamie Lord Internal Claims Auditor, at a salary of \$15.00 per hour, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mrs. Warick, seconded by Mr. Tomo and passed unanimously to appoint Laura J. Marlow Purchasing Agent for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to appoint Mrs. Rebecca Trombley Homeless Liaison for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Tomo, seconded by Mr. Carter and passed unanimously to appointment Mrs. Darla Bilow Tax Collector, at a salary of \$4,369, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

The Clerk read and administered the Oaths of Office for the District Officers.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to appoint Ms. Lisa LaPierre-Miller, F.N.P.C. Director of School Health Services at a rate of \$15,400 per year, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mrs. Warick, seconded by Mr. Cayea and passed unanimously to appoint Mrs. Julie Finley Census Enumerator at a salary of \$1,350 plus mileage, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Carter, seconded by Mr. Scott and passed unanimously to appoint Mrs. Jamie Lord Treasurer of Student Activity Account, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Tomo and passed unanimously to appoint Seyfarth & Seyfarth CPAs, P.C. District Auditor, at a rate not to exceed \$11,900 per year, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Scott, seconded by Mr. Carter and passed unanimously to appoint Pamela Ross Title IX Section 504 Hearing Officer, for the 2009-2010 school year.

All Board Members present voted yes – motion carried.

A motion was made by Mrs. Warick, seconded by Mr. Scott and passed to appoint Stafford, Owens, Piller, Murnane & Trombley, PLLC School Attorney, at a rate of \$160 per hour, for the 2009-2010 school year.

Six Board Members voted yes, Mr. Cayea voted no - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to appoint Mrs. Julie Finley Attendance Officer, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Tomo, seconded by Mrs. Warick and passed unanimously to appoint LaBarge Agency, Inc. Insurance Consultant, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to appoint Mr. Brian Tousignant Records Access Officer, for the 2009-2010 school year.

All Board Members present voted yes - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Scott and passed unanimously to appoint Mr. Brian Tousignant Records Management Officer, for the 2009-2010 school year.
All Board Members present voted yes - motion carried.

A motion was made by Mrs. Warick, seconded by Mr. Tomo and passed to authorize the following personnel to be bonded for the 2009-2010 school year:

- A. District Clerk - Martha Cayea
- B. Payroll Clerk - Sarah Watts
- C. Tax Collector - Darla Bilow
- D. District Treasurer - Brian Tousignant
- E. Treasurer of Student Activity Account - Jamie Lord
- F. Internal Claims Auditor - Jamie Lord

All Board Members present voted yes - Mr. Cayea abstained on item A., Mr. Carter abstained on item A. - motion carried.

A motion was made by Mr. Tomo, seconded by Mr. Scott, and passed to approve the following designations for the 2009-2010 school year:

- A. Official Depository for District Funds - National Bank & Trust Co. (NBT)
- B. Official District Newspaper - Press Republican
- C. Board of Education Regular Meetings for the 2009-2010 school will begin at 6:30 PM on the following dates:

Monday, August 17	Monday, February 22
Monday, September 21	Monday, March 15
Monday, October 19	Monday, April 26
Monday, November 16	Monday May 17
Monday, December 21	Monday, June 21
Monday, January 25	
- D. Mileage Reimbursement Rate - as per contracts
- E. Impartial Hearing Officers for the District - Rotational list as provided by the State Education Department

All Board Members present voted yes - Mr. Cayea abstained on item A - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to authorize the following authorizations for the 2009-2010 school year:

- A. Certify Payroll- Brian Tousignant, Laura J. Marlow
- B. School Purchasing Agent - Laura J. Marlow
- C. Conferences, Conventions and Workshops for District Employees - Laura J. Marlow
- D. Establish Petty Cash Funds, \$100 Elementary School, \$100 High School - Brian Tousignant

- E. District Checks - Brian Tousignant and Laura J. Marlow
- F. Student Activity Account Checks - Jamie Lord and Pamela Ross
- G. Budget Transfers - Not to exceed \$2,000 - Laura J. Marlow

All Board Members present voted yes - motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to go into Executive Session, at 6:45 PM to discuss the recommendations of the Committee on Special Education and to discuss a personnel issue.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to come out of Executive Session, at 8:20 PM and to resume the formal meeting in the Elementary cafeteria.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Scott, seconded by Mr. Carter and passed unanimously to approve the minutes of the June 15, 2009, Regular Board of Education Meeting, as presented.

All Board Members present voted yes - motion carried.

Mrs. Marlow's Superintendent's report to the Board reviewed graduation rates, which are improving with a goal of 90% in the future and the District Goals Brochure and Core Values Poster for the 2009-2010 school year.

A motion was made by Mr. Tomo, seconded by Mr. Carter and passed unanimously to approve Warrant No. 046, dated June 10, 2009, in the amount of \$302,611.67; Warrant No. 047 dated June 17, 2009 in the amount of \$5,785.97; Warrant No. 048 dated June 30, 2009 in the amount of \$3,556.87.

All Board Members present voted yes – motion carried.

Mr. Brian Tousignant, Business Manager, presented the monthly NAC District's Treasurer's Report through June 30, 2009. A motion was made by Mr. Scott, seconded by Mrs. Warick and passed unanimously to accept the Treasurer's Report, as presented.

All Board Members present voted yes – motion carried.

The Board reviewed the monthly Food Service Report prepared by Lisa Carter, Cook Manager. The year was extremely profitable considering the economy. The profits will be turned around and given back to the students. In the Elementary School the students will be offered Universal Breakfast and in the High School a transportable sub/salad bar will add a second serving line. As of the end of June the grants were still being reviewed. A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to accept the Food Service Report as presented.

All Board Members present voted yes – motion carried.

Board of Education Minutes

July 7, 2009

Page 6

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to accept the recommendations of the Committee on Special Education from their meetings held on June 10, 11, 18, 19, 2009 and also to accept the IEP Amendment Agreement and Consent Form for Student #3722, 2899, 3023, 874, 1694, 1382, 3797 and 1882.

All Board Members present voted yes – motion carried.

The Board reviewed the monthly Custodial/Maintenance Report. Mr. Lawton's report covered maintenance work completed in the high school and elementary buildings. Preparations are being made for summer projects and the summer cleaning is continuing. The Board commented on the good condition of the softball fields.

There were no Champlain Valley Educational Services Director's reports for this meeting.

The Board opened the meeting for public comment. There were no public comments.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to adopt the polices from policy packet #6 which included the following policies: Evaluation of Superintendent and Code of Conduct and Discipline Policy. These policies will be included in an up-to-date policy manual.

All Board Members present voted yes – motion carried.

The next Regular Board of Education meeting will be held on Monday, August 17, 2009. If an Executive Session is needed, it will begin at 6:30 PM in the Board Room and end at approximately 7:30 PM, at which time the Board will reconvene in public session.

A motion was made by Mr. Cayea, seconded by Mr. Tomo and passed unanimously to approve the placement of a soda machine in the Middle/High School Teachers' room.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mrs. Warick and passed unanimously to approve the Side Letter of Understanding on Teaching Assistants with an edit in item #7 to change the word observer to observed.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Scott and passed unanimously to approve the Side Letter of Understanding on Elementary Unassigned Time.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to approve the Local Assistance Plan (LAP) for the 2009-2010 school year.

All Board Members present voted yes – motion carried.

The Board of Education reviewed policy packet #7 which included the following policies: Display of the Flag, Limited English Proficiency Instruction and Homebound Instruction. These policies will be included in the up-to-date policy manual. These policies can be adopted at the regular August Board meeting. An eighth set of policies will be sent to Board members for review prior to the next regular meeting.

The Board of Education reviewed the District-Wide School Safety Plan which was developed in cooperation with our local BOCES. The Safety Plan can be adopted at the regular August Board meeting.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to accept the resignation of Nicole Beers, Teacher Aide, effective June 30, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Scott, seconded by Mr. Cayea and passed unanimously to accept the resignation of Katrina Castine, Teacher Aide, effective June 30, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to accept the resignation of Aubrey Peryea, Special Education Teacher, effective June 25, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Tomo, seconded by Mr. Carter and passed unanimously to accept the resignation of Heidi Danis, Yearbook Advisor, effective June 30, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Tomo, seconded by Mr. Cayea and passed unanimously to accept the resignation due to retirement of Earl Guerin, Bus Driver/Custodian effective July 2, 2009.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to appoint Mrs. Bonnie Berry as interim High School Principal effective July 27, 2009 at a rate of \$375 per diem.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Harriman, seconded by Mr. Carter and passed unanimously to grant Jephrey Doorey a Three-Year Probationary Appointment as a Physical Education Teacher, effective September 1, 2009, on Step 1. This appointment is conditional pending the receipt of an issued criminal clearance by the State Education Department.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Scott, seconded by Mr. Cayea and passed unanimously to grant Katrina Castine a Three-Year Probationary Appointment as a full time Teaching Assistant effective September 1, 2009, on Step 1.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Carter and passed unanimously to grant Julie Filion a Twenty-six Week Probationary Appointment as a full time Teacher Aide effective September 1, 2009, on Step 1. This appointment is conditional pending the receipt of an issued criminal clearance by the State Education Department.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Scott and passed unanimously to grant Robin Pedriani a Twenty-six Week Probationary Appointment as a full time Teacher Aide effective September 1, 2009, on Step 1.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Carter, seconded by Mr. Scott and passed unanimously to grant Dustin Relation a Twenty-six Week Probationary Appointment as a full time Teacher Aide effective September 1, 2009, on Step 1. This appointment is conditional pending the receipt of an issued criminal clearance by the State Education Department.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Scott, seconded by Mr. Harriman and passed unanimously to appoint Jephery Doorey to the position of Athletic Director effective July 8, 2009 at a stipend of \$10,000 per year.

All Board Members present voted yes – motion carried.

The Board opened the meeting for public comment. There were no public comments.

A motion was made by Mr. Cayea, seconded by Mr. Carter, and passed unanimously to enter into Executive Session, at 8:58 PM, to discuss a personnel matter and negotiations.

All Board Members present voted yes – motion carried.

A motion was made by Mr. Cayea, seconded by Mr. Harriman, and passed unanimously to come out of Executive Session, at 10:22 PM, and to resume the formal meeting.

All Board Members present voted yes – motion carried.

Board of Education Minutes

July 7, 2009

Page 9

A motion was made by Mr. Tomo, seconded by Mr. Cayea, and passed unanimously to adjourn the meeting at 10:23 PM.

All Board Members present voted yes – motion carried.

Martha J. Cayea, Clerk
N.A.C.S. Board of Education